

sendQuick<sup>®</sup>

# SendQuick SMS Voting System User Manual

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## 1. User Login

- URL : http://[Server\_IP]/votesys/
- Default Admin Account
  - User : useradmin
  - Password : admin123

sendQuick							
User L	Login						
User	useradmin						
Password	••••••						
Submit	Reset						
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## 2. Vote Campaign(Keyword)

• Click Vote Questions  $\rightarrow$  Campaign List

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[Vote Questions]	Vote Results	Preferences	Entry Log	Reply Template		Logout				
New Campaign	Question List									
No	Campaign Name (keyword)	Descr	iption	Format	Total Question	Delete				
1	fitness	This is fitnes	This is fitness campaign.							
Check All to Delete Checked Campaign(s)										

• List out all voting campaigns. User may add new campaign, edit or delete existing campaign.

#### 2.1 Add New Campaign

Add New Campaign						
Campaign Name:	diet One word only. It will be used as <b>keyword</b> for the vote message.					
Description:	Diet Campaign					
Vote Message Format:	Type 1       Format: keyword <space>answer         Type 2       Format: keyword<space>name<space>answer         Allow Both Format       Format</space></space></space>					
	Submit Reset					

- Enter campaign name and description. Campaign name will be used as keyword.
- Choose the voting format. The system will reject the vote with wrong format.

## 2.2 Edit Campaign

Edit Existing Campaign						
Edit Campaign Name:	fitness One word only. It will be used as <b>keyword</b> for the vote message.					
Edit Description:	This is fitness campaign.					
Vote Message Format:	O Type 1       Format: keyword <space>answer         O Type 2       Format: keyword<space>name<space>answer         O Allow Both Format       Format</space></space></space>					
	Submit Reset					

#### 3. Vote Questions

sendQuick										
[Vote	Questions]	Vote Results	Preferences	Entry Log		Reply Template		Logout		
New Q	Question	Campaign List								
Question No.	Campaign [keyword]	Qı	uestion	Start Date/Time	End Date/Time	Same Respondent Allowed	Up/Down	Edit	Delete	
1	fitness	How many times go	How many times go for swimming in a week?			<ul> <li>Image: A second s</li></ul>	<b>()</b>	1		
2		How did you rate the	2011-03-30 00:00	2011-04-08 23:59	×	6	1			
	Select all: Delete Selected Question(s)									

• List out all voting questions. User may add new question, rearrange question number, edit or delete existing question.

#### 3.1 Add New Question

Add New Question							
Keyword:	diet ~						
Question:	What kind of food do you prefer?						
Answer Choices:	meat vegetables fruit fast food						
Same Respondent allowed:	0						
Start Date And Time	2011-03-30 00 ~ 00 ~						
End Date And Time	2011-04-30 23 × 59 ×						
	Submit Reset						

- Enter question and options.
- Enter start date and end date for the voting period.
- Same Respondent allowed : Check it if allow multiple responses from same mobile number.

#### 3.2 Edit Question

Edit Question						
Question No:	4					
Keyword:	fitness v					
Question:	How many times go for swimming in a week?					
Answer Choices:	none one time two time three time Enter each choice on separate lines above.					
Same Respondent allowed:	0					
Start Date And Time	2011-03-30 00 00 00 00					
End Date And Time	2011-03-30 23 59 59					
	Submit Reset					

• If the question has responses from mobile users, you are not allowed to add/delete options and keyword. However, you may change the text for each option without affecting voting results.

#### 4. Vote Results

sendQuick									
Vote Q	Questions	[Vote Results]	Preferences	Entry Log	Reply Template	Logout			
Vote Results	By Campaign								
Question No.			Question			SMS Response	View Result		
1	L How many times go for swimming in a week? 4								
2	How did you rate the content of presentation? 3								



Showing current voting results in predefined report format configured under 'Preferences' menu.

#### 5. Vote Results By Campaign

	Vote Questions		[Vote Results] Prefer		erences	erences Entry Log		Reply Te	nplate	Logout
	Vote Results									
[Đ	(port To CSV File ]				_					
Keywo	ord:	Name:	Dated F	rom:	D	ated To:				
/	All V		2011	-03-30		2011-03	-30	Search		
No	Keyword		Name		Mobile	No	Date	A	nswer	Message
1					+6582408	856	2011-03-30 17:1	.3 /	verage	2b
2					+6582408	857	2011-03-30 17:1	.3 /	verage	2b
3					+6582408858 2011-03-30 17:13		.3	Good	2c	
4	fitness		Anthony		+6582408	856	2011-03-30 17:1	.2	two	fitness Anthony 1b
5	fitness		june		+6582408	855	2011-03-30 17:0	8	three	fitness june 1c
6	fitness		jeng		+6582408	856	2011-03-30 17:0	8	two	fitness jeng 1b
7	fitness		zin		+6597525	363	2011-03-30 16:4	2	one	fitness zin 1a

• Show vote results by keyword or name within selected date range. Clicking Export To CSV File will generate voted resulted file with file extension (.csv) and comma separated records.

#### 6. Preferences

Vote Questions	Vote Results	[Preferences]	Entry Log		Reply Template	Logout				
[General]   Choice Colour	Pie Chart   Bar Chart									
	General Settings									
		Refresh Rate (sec):	10 ~							
		Default Chart:	Bar 🗸							
	Delete resul	t image if question is removed:	O Delete Image	O Backup In	nage					
		Submit	Reset							

Set auto refresh rate in seconds, default chart type (Bar or Pie Chart).

Vo General	Vote Questions         Vote Results           Ineral         [Choice Colour]         Pie Chart         Bar Chart		/ote Results art   Bar Chart	[Preferences] Entry Log		Reply Template	Logout
No	Choice	Colour	Red	Green	Blue	Edit	Default
1	a		48	116	157	L	Default Colour
2	b		168	168	168	L	Default Colour
3	с	-	165	42	42	L	Default Colour
4	d		255	204	102	L	Default Colour

Change default colors for chart options.

Pie Chart Settings
Value
Font size: 11
Submit Reset

Change font size of pie chart.

Bar Char	t Settings
Y A	xis
Font size:	10  🔻
Interval:	2   🔻
Smart Labeling:	Yes   🔻
XA	xis
Font size:	11  ▼
Va	lue
Font size:	11  🔻
Submit	Reset

Change bar chart settings.

# 7. Reply Message Template

ote Questions	Vote Results	Preferences	Entry Log	[Reply Template]	Logout
Message Type			Reply Message		
ANSWER			Your vote answer is invalid.		
DUPLICATE		Dup	plicate vote answer is not allowe	d.	
FORMAT			Your vote format is invalid.		
VTIME			Voting is closed.		
	Message Type ANSWER DUPLICATE FORMAT VTIME	Message Type     Vote Results       ANSWER     DUPLICATE       FORMAT     VTIME	Vote Results     Preferences       Message Type     Vote Results     Preferences       ANSWER	Vote Results         Preferences         Entry Log           Message Type         Reply Message         Reply Message           ANSWER         Your vote answer is invalid.           DUPLICATE         Duplicate vote answer is not allower           FORMAT         Your vote format is invalid.           VTIME         Voting is closed.	Note Results         Preferences         Entry Log         [Reply Template]           Message Type         Reply Message         Reply Message         Image: Complexity of the second sec

- There are four editable auto reply message template.
- ANSWER will response for invalid answer
- DUPLICATE will response if the system gets more then one answer from same mobile while duplicate vote answer is not allowed.
- FORMAT will response if the system gets vote with wrong format.
- VTIME will response if the system gets vote after schedule time.

	Edit Message Template
Message Type:	ANSWER
Message:	Your vote answer is invalid.
	Submit Clear

## 8. Entry Log

Vote Questions	Vote Results	Preferences	[Entry Log]	Reply Template	Logout
[All Entry]   Success Entry	Failure Entry				
		All I	Entry		
Mobile: +6597525363 Msg: fitness 1a					
SMS dtm: 30-Mar-2011 16:41	1:27				
Error dtm: 30-Mar-2011 16:4	1:32				
format is invalid.					
Success dtm: 30-Mar-2011 1	16:42:41				
Answer: fitness zin 1a					
Success Entry!					
Success dtm: 30-Mar-2011 1	17:08:21				
Success Entry!					
Success dtm: 30-Mar-2011 1	17:08:56				
Answer: fitness jeng 1b					
Success Entry!					¥
		* New Log Mes	sage Received !!		
		Please scroll to the top fo	r the newest log message.		

Logs for all incoming responses.

# 9. Logout

		send <mark>@</mark> uick		
Vote Questions	Vote Results	Preferences	Entry Log	[Logout]
		Confirm user exit? Yes No		

Click "Yes" to logout from this session.

#### 10. SMS Voting Format

Type 1:

SMS Format: keyword<space>answer

#### answer: [Question\_Number][Option\_Alphabet]

- For example:
  - Question 1: How many times go for swimming in a week?
  - Keyword: Fitness
  - Answer : Two
  - SMS Format: fitness 1b

#### Type 2:

SMS Format: keyword<space>name<space>answer

- For example :
  - Question 1: How many times go for swimming in a week?
  - Keyword: fitness
  - Answer : One
  - Name: June
  - SMS Format : fitness June 1a (case insensitive)

#### Type 3:

SMS Format: answer

Type 4:

SMS Format: Name<space>answer

Type 3 and 4 are for the questions without keyword.

#### 11. Inbox

Inbox will show all receiving voted messages with voted status such as ERROR or SUCCESS. If the voted status is ERROR, the system will send replied message and it will show under Inbox. The message can be searched by mobile, campaing keyword within selected date range. The date format is (YYYY/MM/DD), for example; 2011/05/30. The old messages can be deleted. Once the message is deleted from Inbox, the message under Outbox will also delete.

To view inbox, click Inbox from the menu and Inbox will be displayed.

Vote R	esults	Pr	eferences	Entry Lo	og	[Inbox]	Outbox
				Inbox M	enu		
	Mobile:	6589		Campaig	n Keyword:		
Vatad	Data Fra	- 2011/	25/30		4 Data Tay 0	011/05/30	
voted	Date Fro	m: [2011/0	5/50	vote	d Date To: 2	.011/05/50	
		্য	*The date forma	t is YYYY/MM/[	DD Example:	2009/01/01	
L			Iı	nbox - Searc	h Option		
			Iı	nbox - Search	h Option		
Campaign Keyword	Voted DTM	Mobile	Voted Message	nbox - Searc Entry Status	h Option	Replied Message	Delete
Campaign Keyword fitness	Voted DTM 2011/05/30 16:52	Mobile +6589234545	It Voted Message	nbox - Search Entry Status ERROR	h Option Replyed DTM 2011/05/30 16:52	Replied Message Duplicate answer is not allowed.	Delete
Campaign Keyword fitness fitness	Voted DTM 2011/05/30 16:52 2011/05/30 16:51	Mobile +6589234545 +6589234545	II Voted Message fitness Hnin 1d fitness Hnin 1d	nbox - Search Entry Status ERROR ERROR	h Option           Replyed DTM         Content           2011/05/30 16:52         2011/05/30 16:51	<b>Replied Message</b> Duplicate answer is not allowed. Duplicate answer is not allowed.	Delete
Campaign Keyword fitness fitness fitness	Voted DTM 2011/05/30 16:52 2011/05/30 16:51 2011/05/30 16:50	Mobile            +6589234545            +6589234545            +6589234545	In Voted Message fitness Hnin 1d fitness Hnin 1d fitness Hnin 1d	nbox - Search Entry Status ERROR ERROR Success	h Option <b>Replyed</b> DTM 2011/05/30 16:52 2011/05/30 16:51	Replied Message Duplicate answer is not allowed. Duplicate answer is not allowed.	Delete
Campaign Keyword fitness fitness fitness	Voted DTM 2011/05/30 16:52 2011/05/30 16:51 2011/05/30 16:50	Mobile           +6589234545           +6589234545           +6589234545	In Voted Message fitness Hnin 1d fitness Hnin 1d fitness Hnin 1d	nbox - Search Entry Status ERROR ERROR Success	h Option Replyed DTM 2011/05/30 16:52 2011/05/30 16:51	Replied Message Duplicate answer is not allowed. Duplicate answer is not allowed.	Delete

Inbox - Consolidated Log

#### 12. Outbox

Outbox will show all replied message sent by vote system with message status. There are three message status, Y - Success, P - Process, F- Fail. The message can be searched by mobile within selected date range. The date format is (YYY/MM/DD), for example; 2011/05/30.

To view outbox, click Outbox from the menu and Outbox will be displayed.

Vo	te Res	ults	Preferences	Entry Log	Inbox	[Outbox]
				Outbox Menu		
Mobile	: 6589	)	Sent Date From:	2011/05/30	Sent Date To: 2011/05/30	Go
			*The date for	rmat is YYYY/MM/DD Exam	ple: 2009/01/01	
			$O_1$	uthov Soorch Or	ation	
			Ŭ	utbox – Search Of	puon	
Ser	d DTM	Mobile		Message	5000	Sta
201	<b>1/05/30</b>	Mobile +6589234545		Message	ot allowed.	Sta
201 201 201	1/05/30 .6:52 1/05/30 .6:51	Mobile         Image: Colored system           +6589234545         +6589234545		Message Duplicate answer is n Duplicate answer is n	ot allowed.	Sta