SendQuick SMS Voting System

User Manual

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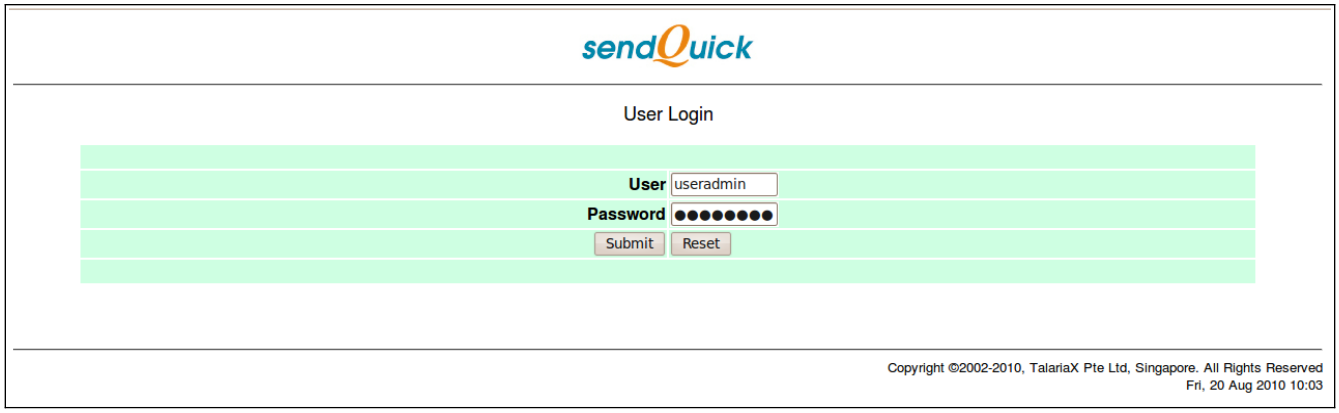
1. User Login

- URL : http://[Server_IP]/votesys/
- Default Admin Account
  - User : useradmin
  - Password : admin123

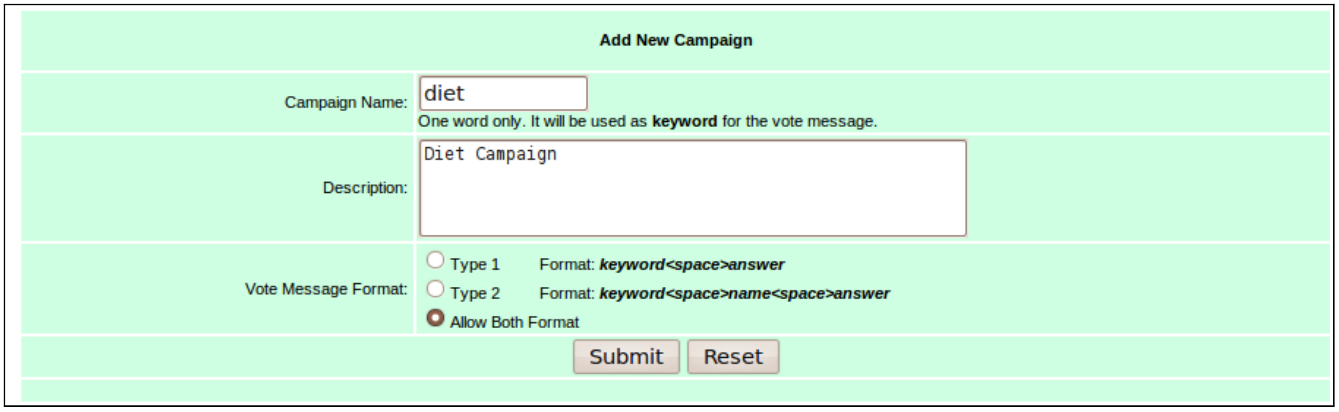


2. Vote Campaign(Keyword)

- Click Vote Questions → Campaign List

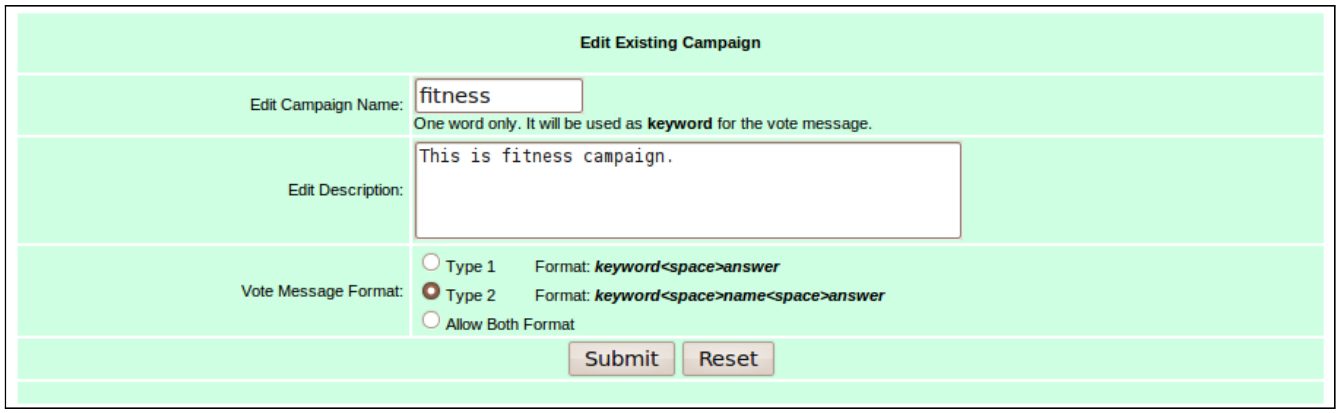
- List out all voting campaigns. User may add new campaign, edit or delete existing campaign.

2.1 Add New Campaign

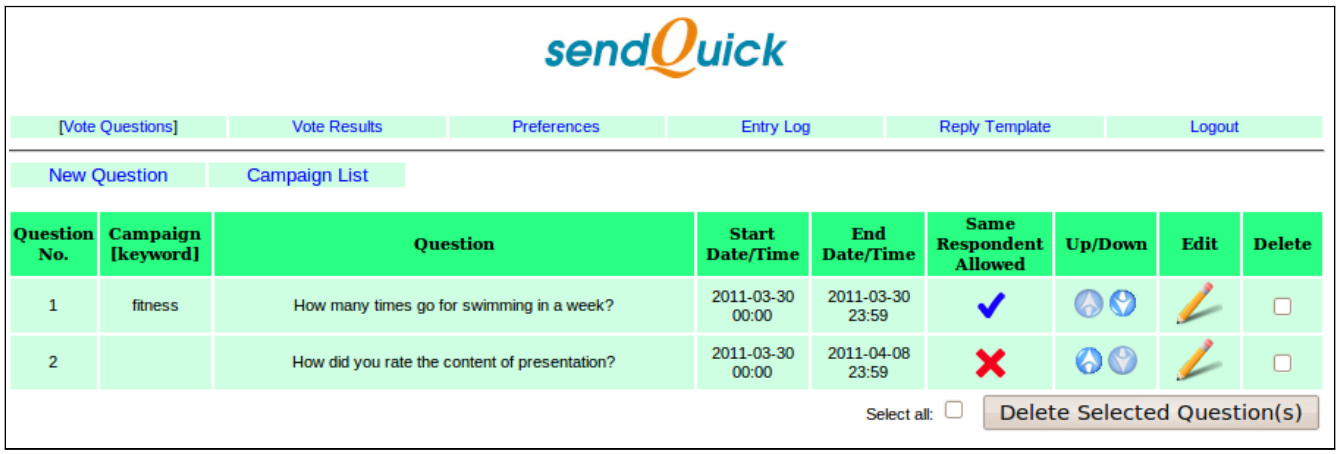


- Enter campaign name and description. Campaign name will be used as keyword.
- Choose the voting format. The system will reject the vote with wrong format.

2.2 Edit Campaign

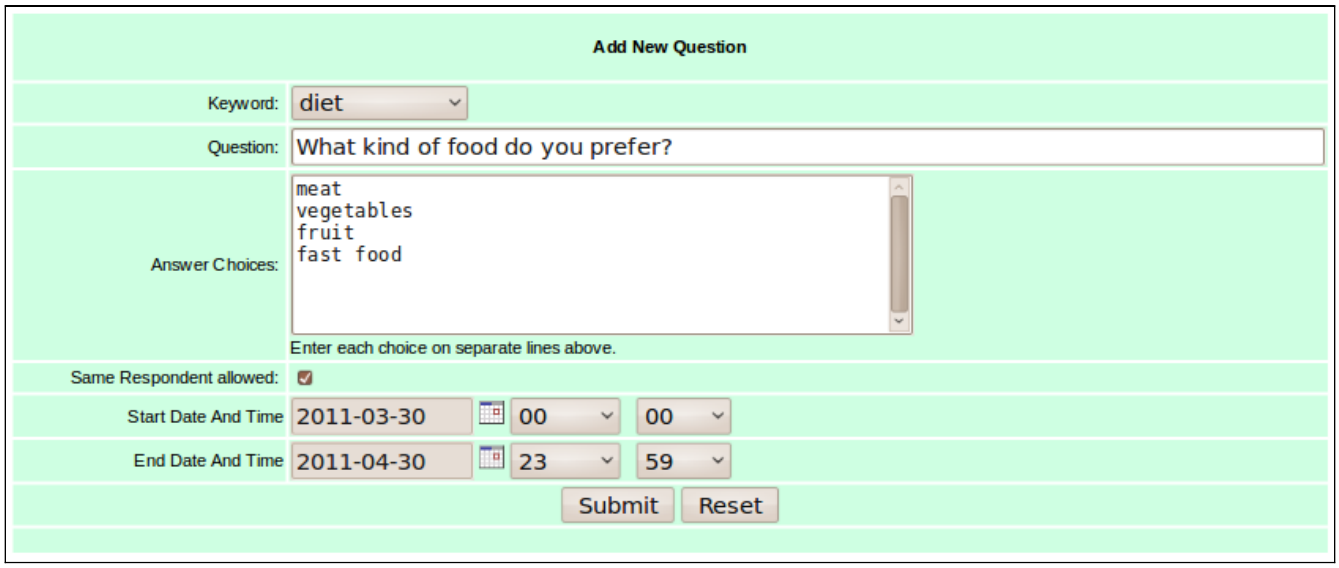


3. Vote Questions



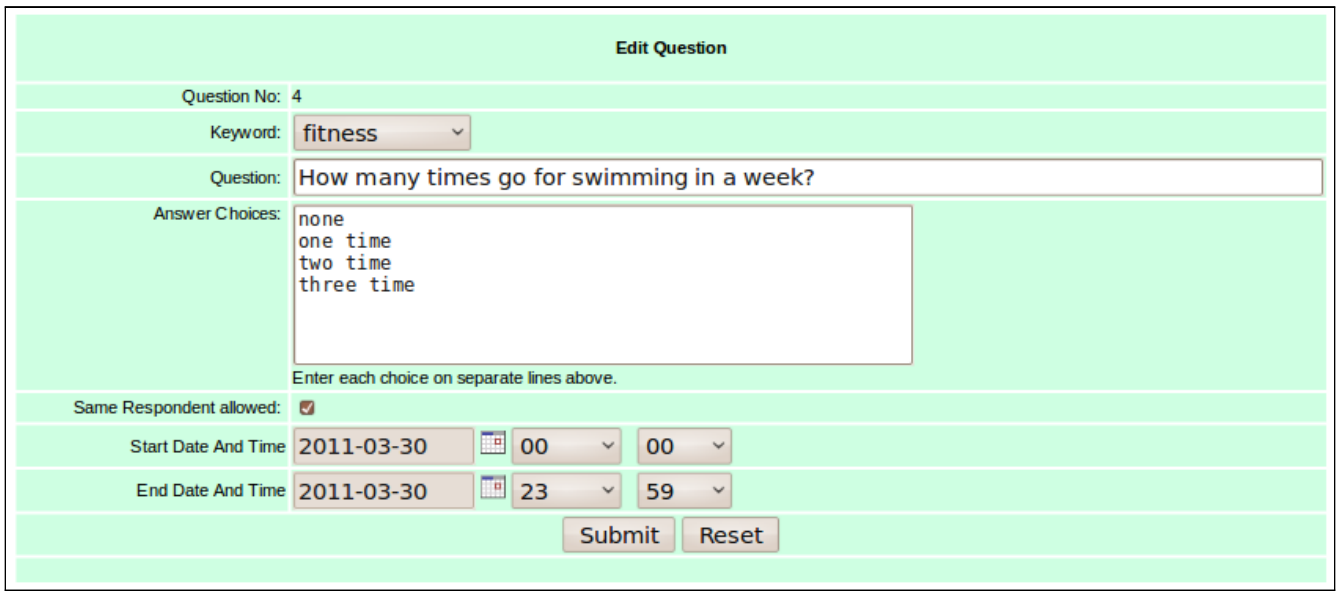
- List out all voting questions. User may add new question, rearrange question number, edit or delete existing question.

3.1 Add New Question



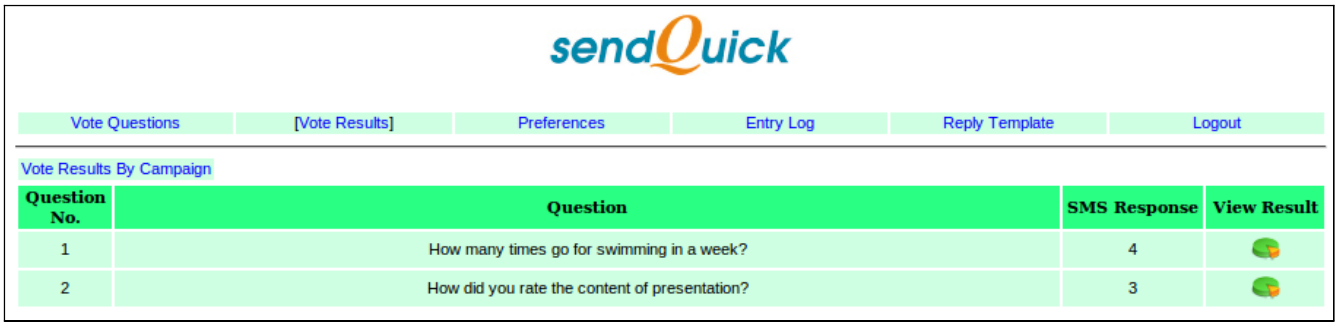
- Enter question and options.
- Enter start date and end date for the voting period.
- Same Respondent allowed : Check it if allow multiple responses from same mobile number.

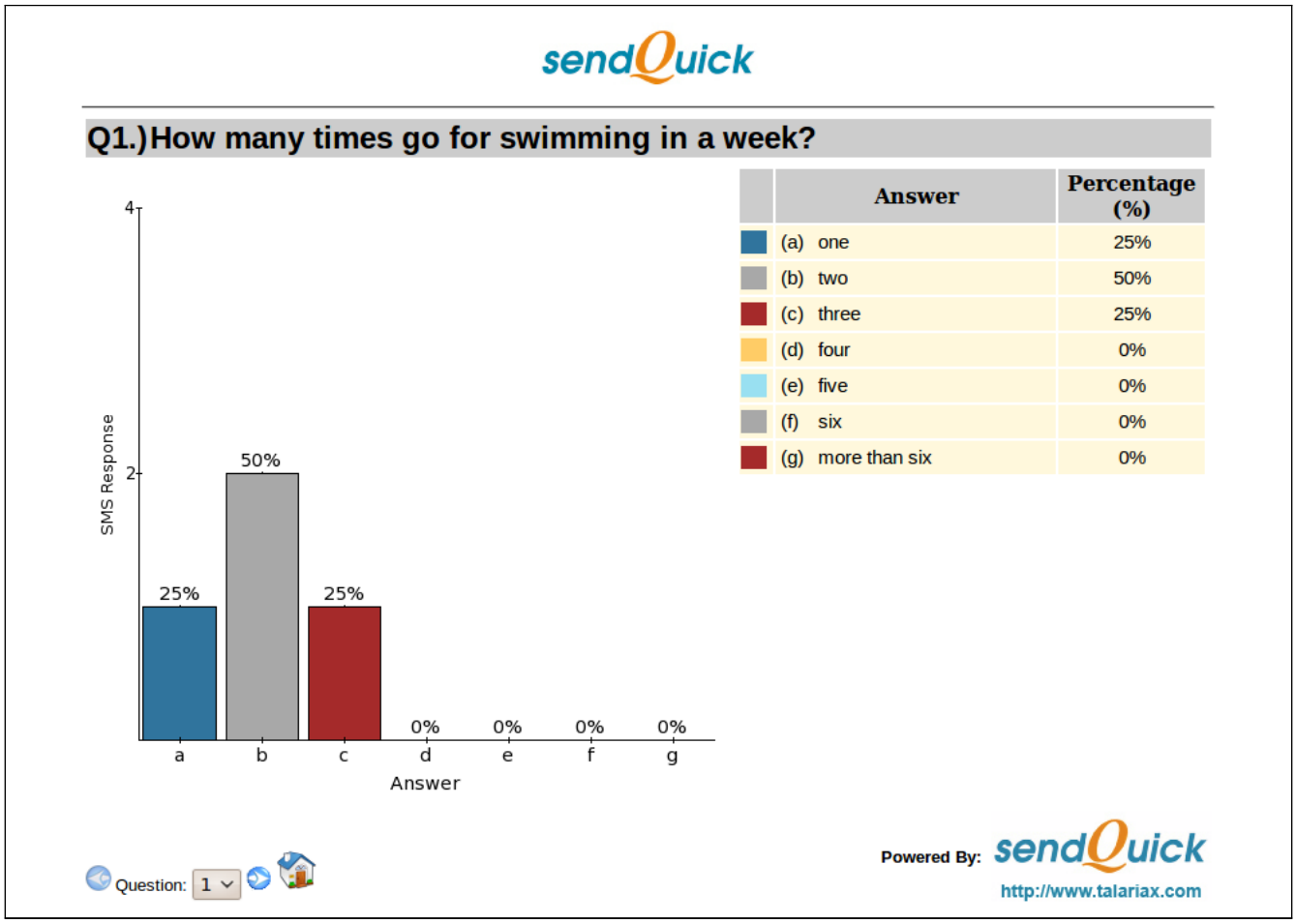
3.2 Edit Question



- If the question has responses from mobile users, you are not allowed to add/delete options and keyword. However, you may change the text for each option without affecting voting results.

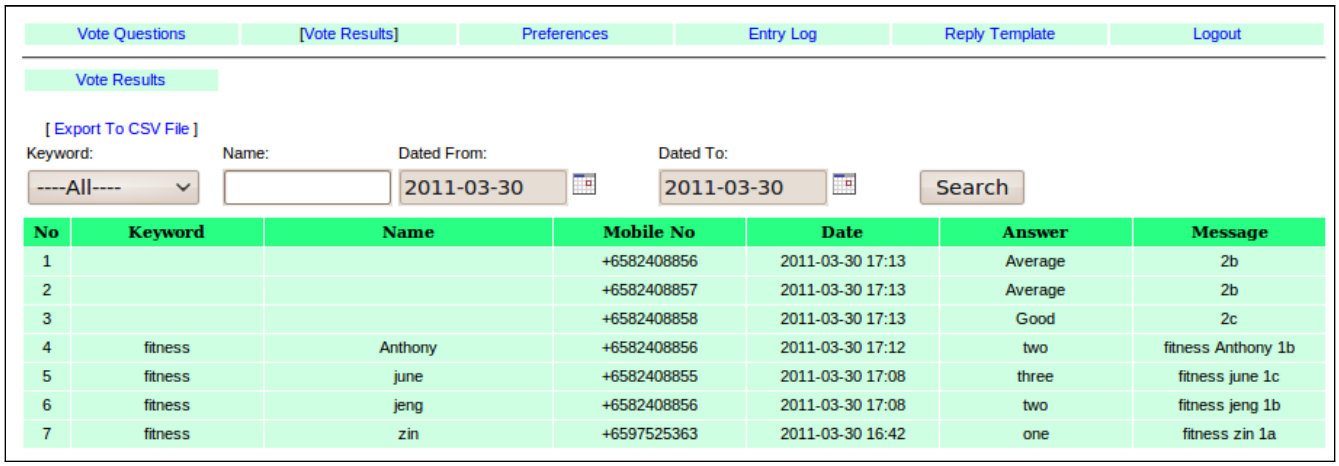
4. Vote Results





- Showing current voting results in predefined report format configured under 'Preferences' menu.

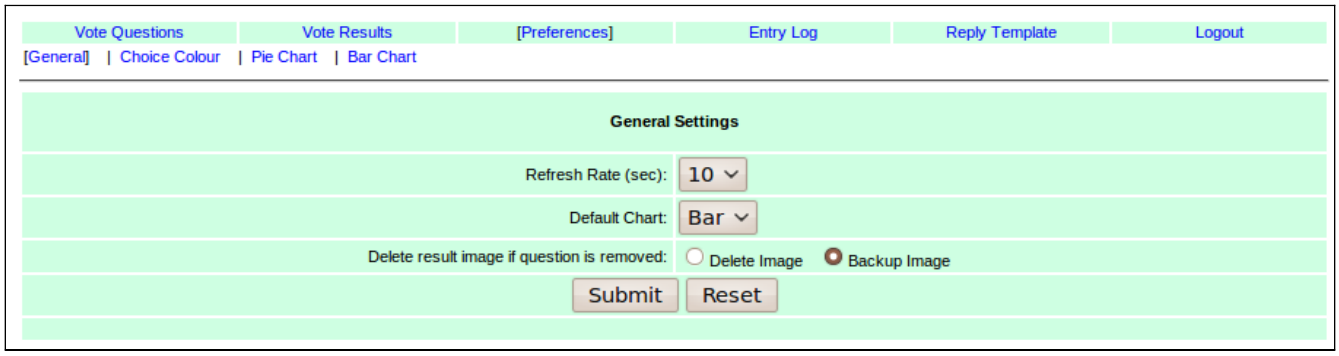
5. Vote Results By Campaign



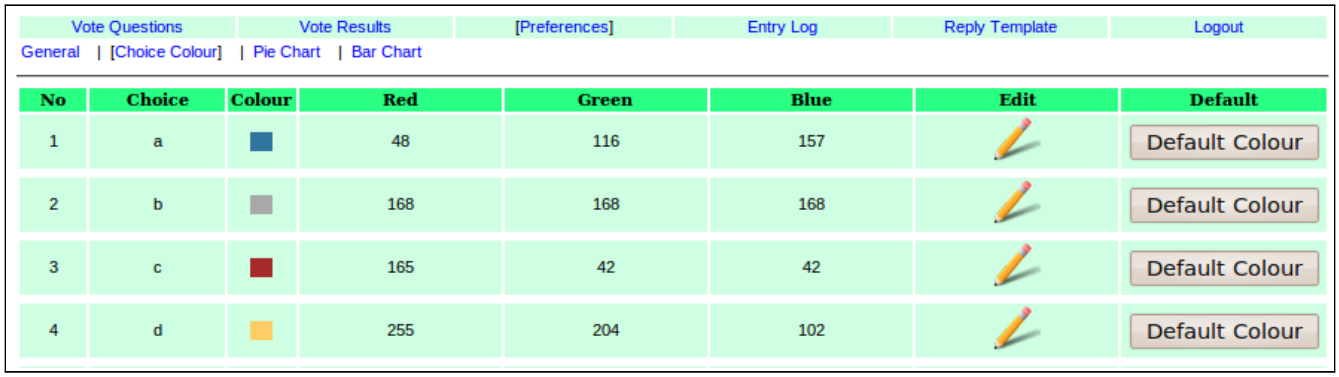
No	Keyword	Name	Mobile No	Date	Answer	Message
1			+6582408856	2011-03-30 17:13	Average	2b
2			+6582408857	2011-03-30 17:13	Average	2b
3			+6582408858	2011-03-30 17:13	Good	2c
4	fitness	Anthony	+6582408856	2011-03-30 17:12	two	fitness Anthony 1b
5	fitness	june	+6582408855	2011-03-30 17:08	three	fitness june 1c
6	fitness	jeng	+6582408856	2011-03-30 17:08	two	fitness jeng 1b
7	fitness	zin	+6597525363	2011-03-30 16:42	one	fitness zin 1a

- Show vote results by keyword or name within selected date range. Clicking Export To CSV File will generate voted resulted file with file extension (.csv) and comma separated records.

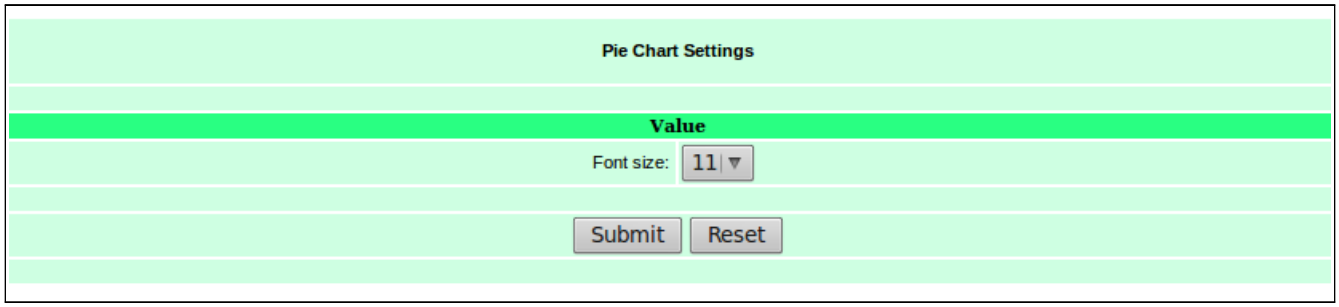
6. Preferences



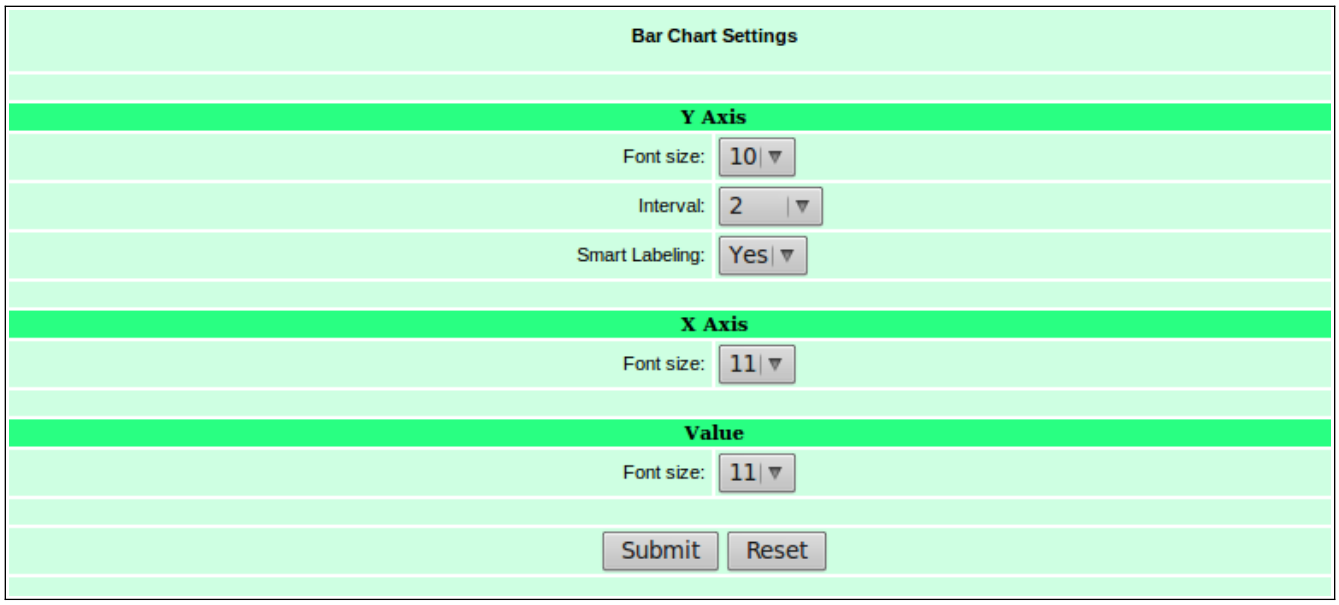
➢ Set auto refresh rate in seconds, default chart type (Bar or Pie Chart).



➢ Change default colors for chart options.

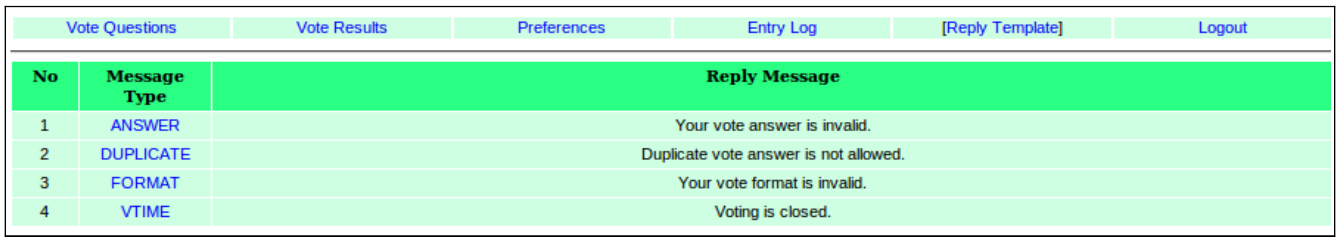


➢ Change font size of pie chart.

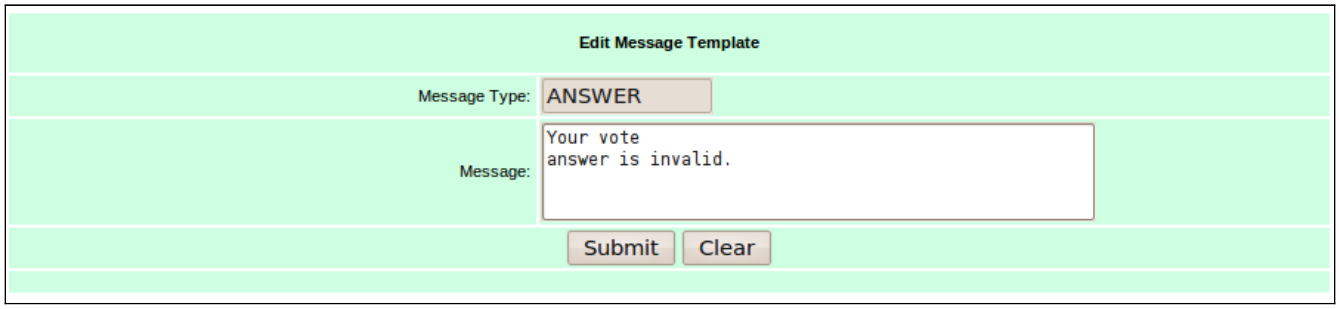


- Change bar chart settings.

7. Reply Message Template



- There are four editable auto reply message template.
- ANSWER – will response for invalid answer
- DUPLICATE – will response if the system gets more then one answer from same mobile while duplicate vote answer is not allowed.
- FORMAT – will response if the system gets vote with wrong format.
- VTIME – will response if the system gets vote after schedule time.



8. Entry Log

- Logs for all incoming responses.

9. Logout

- Click “Yes” to logout from this session.

10. SMS Voting Format

Type 1:

SMS Format: keyword<space>answer

answer: **[Question_Number][Option_Alphabet]**

- For example:
  - Question 1: How many times go for swimming in a week?
  - Keyword: Fitness
  - Answer : Two
  - SMS Format: fitness 1b

Type 2:

SMS Format: keyword<space>name<space>answer

- For example :
  - Question 1: How many times go for swimming in a week?
  - Keyword: fitness
  - Answer : One
  - Name: June
  - SMS Format : fitness June 1a (case insensitive)

Type 3:

SMS Format: answer

Type 4:

SMS Format: Name<space>answer

Type 3 and 4 are for the questions without keyword.

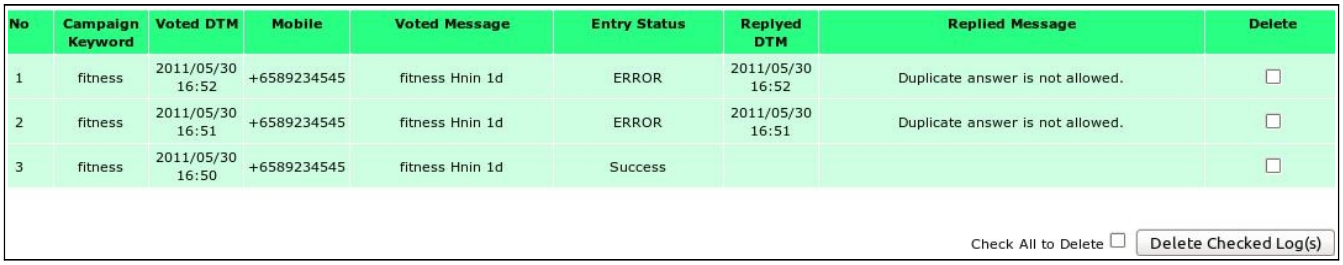
11. Inbox

Inbox will show all receiving voted messages with voted status such as ERROR or SUCCESS. If the voted status is ERROR, the system will send replied message and it will show under Inbox. The message can be searched by mobile, campaing keyword within selected date range. The date format is (YYYY/MM/DD), for example; 2011/05/30. The old messages can be deleted. Once the message is deleted from Inbox, the message under Outbox will also delete.

To view inbox, click Inbox from the menu and Inbox will be displayed.

Inbox Menu

Inbox - Search Option



No	Campaign Keyword	Voted DTM	Mobile	Voted Message	Entry Status	Replyed DTM	Replied Message	Delete
1	fitness	2011/05/30 16:52	+6589234545	fitness Hnin 1d	ERROR	2011/05/30 16:52	Duplicate answer is not allowed.	☐
2	fitness	2011/05/30 16:51	+6589234545	fitness Hnin 1d	ERROR	2011/05/30 16:51	Duplicate answer is not allowed.	☐
3	fitness	2011/05/30 16:50	+6589234545	fitness Hnin 1d	Success			☐

Check All to Delete ☐ Delete Checked Log(s)

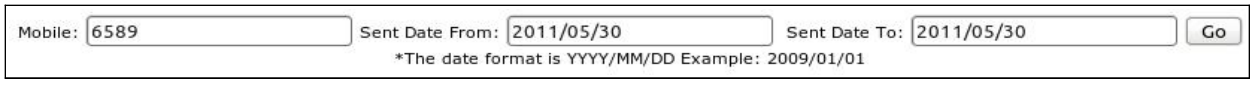
Inbox – Consolidated Log

12. Outbox

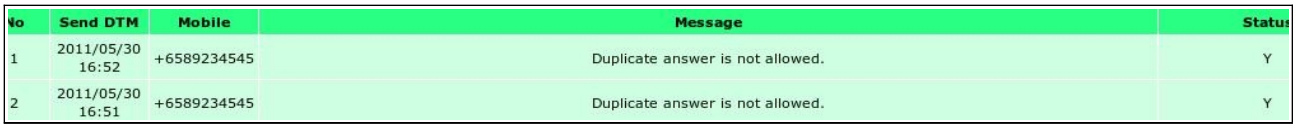
Outbox will show all replied message sent by vote system with message status. There are three message status, Y – Success, P – Process, F- Fail. The message can be searched by mobile within selected date range. The date format is (YYYY/MM/DD), for example; 2011/05/30.

To view outbox, click Outbox from the menu and Outbox will be displayed.

Outbox Menu



Outbox – Search Option



No	Send DTM	Mobile	Message	Status
1	2011/05/30 16:52	+6589234545	Duplicate answer is not allowed.	Y
2	2011/05/30 16:51	+6589234545	Duplicate answer is not allowed.	Y

Outbox Log